

# PER/ZIP4 NEWSLETTER

JULY, 2010

## PER/ZIP4 Monthly Update

The PER/ZIP4 update for July, 2010 is enclosed. This update includes the July, 2010 USPS national ZIP+4 database. The database is valid until 10/31/2010. The next regular update will be sent to you in August, 2010.

This PER/ZIP4 update is Certified for CASS Cycle "M". CASS Cycle "M" certification expires on July 31, 2011.

## PER/SORT

If you are also a PER/SORT subscriber, the PER/SORT update is also enclosed. It is on the HyPER/Sort CD-ROM. Since the installation for PER/SORT is so similar to the PER/ZIP4 installation, we are not including a separate instruction sheet for PER/SORT.

## HyPER/Sort \*\*\* *Requires Windows XP Professional Service Pack 3* \*\*\*

If you are a HyPER/Sort subscriber, the HyPER/Sort update is also enclosed (on the same CD-ROM as PER/SORT). The HyPER/Sort installation is performed using your PC's CD-ROM drive. Complete installation instructions are included in this update.

## PER/LLK (LACS<sup>Link™</sup> Interface)

PER/LLK is included as part of your PER/ZIP4 subscription. **Installation and use of PER/LLK is now required.** Since the installation for PER/LLK is so similar to the PER/ZIP4 installation, we are not including a separate installation instruction sheet for PER/LLK. Just use the LODRUN command. Be sure to **sign off and sign on again before installing PER/LLK** to insure a "clean session". There are no additional instructions.

## PER/DPV

PER/DPV is also included as part of your PER/ZIP4 subscription. **Installation and use of PER/DPV is now required.** Since the installation for PER/DPV is so similar to the PER/ZIP4 installation, we are not including a separate installation instruction sheet for PER/DPV. Just use the LODRUN command. Be sure to **sign off and sign on again before installing PER/DPV** to insure a "clean session". There are no additional instructions.

## PER/SLK

PER/SLK is now included as part of your PER/ZIP4 subscription. **Installation and use of PER/SLK is optional at this time.** Since the installation for PER/SLK is so similar to the PER/ZIP4 installation, we will not include separate installation instructions for PER/SLK in every monthly update. Just use the LODRUN command. Be sure to **sign off and sign on again before installing PER/SLK** to insure a "clean session". There are no additional instructions.

## PER/RDI

If you are also a PER/RDI subscriber, this is a reminder that your RDI data, which you receive directly from the US Postal Service, must be loaded to match the current PER/ZIP4 and PER/RDI update. Just use the STRPERZIP4 command to go to the main menu and then use the **PERLODRDI** command. There are no additional instructions.

## Monthly Updates

Although there is considerable overlap in the validity dates for monthly updates, thus allowing you to skip a particular month, we strongly encourage you to promptly install each update. This will insure that you are always working with the most up-to-date programs and data.

# PER/ZIP4 NEWSLETTER

## Installation Authority

We no longer require that the person installing PER/ZIP4 be a security officer. We do require that they have \*ALLOBJ and \*SECADM authority. We require this because during the installation we may delete, create, and modify libraries, objects, and user profiles. If the installer doesn't have adequate authority, the installation will not run properly.

## PER/ZIP4 Installation Requires Two CD-ROM's

If you are installing the entire national ZIP+4 database, both CD-ROM's will be needed for installation. The gold CD-ROM (vol. 1) contains the PER/ZIP4 software and the first half of the database and will be loaded first. The installation program will prompt for the silver CD-ROM (vol. 2) when or if it is needed. The database is spread over the two CD's. If you load only states found on the gold CD-ROM, then the silver one will not be needed.

Important reminder - during the installation of PER/ZIP4 updates we need to delete objects, modify objects, and replace objects. If any of these objects are in use, they are likely locked and the installation of the update will not work correctly. The installation program will check to see if any objects are locked.

## Installation Instructions

- ❖ PER/LLK and PER/DPV must be installed immediately following the installation of PER/ZIP4
- ❖ If you have subscriptions to PER/SORT, it should be installed immediately following the installation of PER/ZIP4, PER/LLK, and PER/DPV
- ❖ No PER product should be in use while any other PER product is being installed
- ❖ Sign off and sign on again before installing each product to insure a "clean session"
- ❖ You must be signed on with \*ALLOBJ and \*SECADM authority
- ❖ Please be sure that QTEMP is in your library list
- ❖ Load the PER/ZIP4 Volume 1 (Gold) CD-ROM
- ❖ The installation involves only one command; type: **lodrun dev(device name)** and then press ENTER  
Follow the prompts
- ❖ Upon completion of the database load, a message will be sent to the installing user's message queue indicating that the job completed normally. The PER/ZIP4 main module is now installed.
- ❖ You must install the PER/LLK and PER/DPV modules before PER/ZIP4 can be used.

After the installation is complete, we suggest you immediately sign off and sign on again as any user. Use the STRPERZIP4 command on any command line to display the PER/ZIP4 main menu. Then code an address using the PER/ZIP4 menu option three. This is to insure that the software has been installed correctly.

*WorksRight Software, Inc. is a licensee of the United States Postal Service. The prices of software distributed by WorksRight Software, Inc. are neither established nor controlled by the United States Postal Service. The following trademarks are owned by the United States Postal Service®: ZIP, ZIP Code, ZIP+4, DPV, RDI, LACS<sup>Link</sup>, CASS, CASS Certified, USPS, United States Postal Service, and Postal Service.*