

# WorksRight Software, Inc.

## ZIP/CITY Monthly Update

June, 2010

### Your June update of the ZIP/CITY System is enclosed.

The enclosed update contains the June, 2010 USPS city/state database information. It is valid until 09/30/2010. Please install this update as soon as possible.

Even though you are receiving monthly updates and there is considerable overlap in the expiration dates, we strongly encourage you to continue to install updates as soon as possible after they are received.

### Lower Your Costs By Using The Right Postage Meter

*The following information first appeared in the USPS March/April 2010 issue of MailPro. The complete MailPro newsletter can be viewed on-line at [www.usps.com/mailpro](http://www.usps.com/mailpro).*

Mailers who use information-based indicia (IBI) technology could qualify for lower-than-retail postage prices — using the right postage meter for the right postal product.


Commercial Base prices are available to qualifying mailers who pay postage using USPS-approved IBI postage meters for Express Mail, Priority Mail, Global Express Guaranteed, Express Mail International and Priority Mail International.

These digital postage meters print an indicia indicating the postage paid directly onto a mailpiece or onto an approved label, and they include a two dimensional barcode.

The IBI postage must reflect one of the three price markings: "Commercial Base Price," "Commercial Base Pricing" or "ComBasePrice." Express Mail and Priority Mail price markings are required and must be printed by the mailer, or produced as part of the meter imprint. Express Mail packages must use an Express Mail shipping label.

Want to save on your postage costs? It's all in the postage meter markings.

**IBI postage meters qualify for Commercial Base prices**  
*(Commercial Base prices are lower than retail prices)*



**What to look for on qualifying IBI postage meters**

1. The IBI postage **must** include an appropriate price marking: "Commercial Base Price," "Commercial Base Pricing," or "ComBasPrice."
2. All IBI postage **must** display a two-dimensional (2-D) barcode.

**To verify the correct postage, reference the Notice 123-Price List.**

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## ZIP Code Activity

This was a moderate month for ZIP Code activity. Nine new ZIP Codes were added for June. Four existing ZIP Codes were removed for June. A complete list of Zip Codes added and removed can be viewed by selecting option 1 from the ZIP/CITY Menu and pressing the F24 function key.

## FIPS Code Updates

No new FIPS Codes were added or removed for June.

## Area Code Updates

There were no area code updates for June.

## CD-ROM's

This is a reminder about CD-ROM's. The CD-ROM's we send to you become your property. We do not expect you to return any of them to us.

You should always retain the current and the prior update, but after that, they can be disposed of in any manner you deem proper.

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To install an update of the ZIP/CITY System do the following:

1. Sign on as any user with \*ALLOBJ special authority.
2. Have all users sign off the ZIP/CITY System library. The ZIP/CITY System must not be in use during the new release installation. QTEMP should be in your library list.
3. Load the ZIP/CITY System CD-ROM.
4. Key LODRUN DEV(device name)
5. You will be asked to select the load method: Interactive or Batch.
6. If you select batch, you will be prompted for the start time. When the update ends, you will receive a message telling you that the installation has completed.
7. If you select interactive, upon completion of the installation, the ZIP/CITY System main menu will be displayed.
8. The new version number is **Z.10.06**

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